

# COMMITTEE MEETING NOTES



24 Jun 2024 19:30 BST / 📍 43 Main Street

**ATTENDEES:** Angela Dickinson, Alison Boa, Brian McKay, Pauline McKay, Nicola Balfour, Steve Murphy, Louise Scott

**APOLOGIES:** Susan Fraser, John Isgrove

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:** Not Available ▾

**ACTIONS FROM PREVIOUS MEETING / UPDATES:** Not discussed as didn't have access to last notes - will review at next meeting

## AGENDA ITEMS:

- **COMMITTEE MEETINGS**

- NOTES:

- BM advised that there will be a structure to future committee meetings, to include:

- Actions from last meeting
- Treasurer report
- Publishing of minutes on the members' area of the website and/or WhatsApp group

- ACTIONS: To take minutes and publish them as possible after each meeting

- ASSIGNEE(S): NB / BM

- DUE DATE: 1 Jul 2024

- **TREASURER REPORT**

- NOTES:

- Show dates for 2025 agreed to be kept as booked with suppliers and venue
- Finances have not changed much since the AGM
- AB successfully got two advertiser's to pay outstanding fees and one who has promised to pay but nothing received yet
- Two further advertisers have not paid and stated that they did not want to advertise - consensus was that these be written off and taken as lessons learned

- Year end balance is £7,889.43, which should carry us through the next three years if we don't have any future losses greater than 2024
  - ACTIONS: Reminder to advertiser re outstanding fee
  - ASSIGNEE(S): AB
  - DUE DATE: N/A
- **ADVERTISING**
  - NOTES:
    - AD happy to take on the main role of securing advertisers for the programme
    - BM happy to support
    - Record of agreement and payment to be encouraged in advance
  - ACTIONS: To contact potential advertisers as early as possible
  - ASSIGNEE(S): AD / BM
  - DUE DATE: N/A
- **PATRONS / SPONSORS**
  - NOTES:
    - SF not in attendance but has previously confirmed intent to continue to manage relationships with current patrons
    - We should be looking for new sponsors particularly in other business sectors and large businesses
  - ACTIONS: To contact potential sponsors as early as possible
  - ASSIGNEE(S): AB / NB
  - DUE DATE: N/A
- **FUNDRAISING**
  - NOTES:
    - Lots of discussion around fundraising and potential sources of grants etc
    - Potential to become a registered charity as this may open up more funding opportunities; however, comes with lots of administration
    - Possibility that we could become a sub-group of Callander Community Development Trust (CCDT) which would provide effective charity status
    - Discussed purchase of a new cyclorama from fundraising - SM reminded that this would be capital expenditure and we need to be mindful that funds are required for general expenditure/running costs, so we should look to have £10-£15k in the bank at each year end
  - ACTIONS:
    - Charity status (direct or affiliated) to be explored further (AB / NB)
    - Applications to be made to the CCDT Hydro Fund (for purchase of cyclorama) and Co-op Local Community Fund (LS / AB)
    - To contact Noda for further advice on funding sources (NB)
  - ASSIGNEE(S): AB / LS / NB
  - DUE DATE: N/A
- **SIGNATORIES**
  - NOTES:
    - AD advised that she would need to be removed as a signatory for the bank and replaced with BM and NB
  - ACTIONS: Bank to be advised
  - ASSIGNEE(S): SM
  - DUE DATE: N/A
- **MUSICAL DIRECTOR (MD)**
  - NOTES:
    - To date no MD has been found for the next show

- Lots of different sources of online advertising has been attempted and word of mouth via members and committee but no significant interest
    - Potential to approach the new Head of Music who will be starting at McLaren High (MH) in the autumn
    - Consideration to be given to a deadline date for an appointment so decisions can be made, i.e. potential postponement of show
  - ACTIONS:
    - MTI to be contacted to establish the deadline date for notification of postponement/cancellation without penalty (SM)
    - Members to think about other sources and platforms for advertising the position (ALL)
    - Contact to be made with new MH Head of Music (AD)
  - ASSIGNEE(S): ALL
  - DUE DATE: 15 Jul 2024
- **BEN LEDI VIEW (BLV)**
  - NOTES:
    - Discussed copy for the next BLV which will be published beginning of August
    - To include the search for an MD and some reference to seeking new sponsors/patrons
  - ACTIONS:
    - Copy to be submitted
    - MD advert to be attached to submission
  - ASSIGNEE(S): SM /; NB
  - DUE DATE: 28 Jun 2024
- **CEILIDH**
  - JI not present but has reported that 28th September has been penciled in with McNabs, who have provided pricing for food options and room hire
  - Ken Milligan's band has also been penciled in
  - After a lot of discussion, the consensus was that it would not be viable to continue with the options offered by McNabs without significantly increasing the ticket price, and we are likely to attract more people in the Kirk Hall with the same format as last year
  - ACTIONS:
    - Kirk Hall to be provisionally booked asap (NB)
    - McNabs to be advised that we will not be confirming the booking but will still put other business their way, i.e. karaoke & bingo fundraiser, after show party, etc (JI)
    - License to be renewed with Stirling Council (SC) for the raffle (and any future fundraising raffles etc) (SM)
  - ASSIGNEE(S): NB / JI / SM
  - DUE DATE: 15 Jul 2024

**A.O.B.:** A question was raised as to the status of the relationship with Stirling Council re the use of the various spaces at MH, especially during show week. This follows the meeting that AD and BM had with the school to discuss specific concerns raised by MH following the last show, all of which have been dealt with. There is however the question about whether it is financially viable to continue to use the areas of the school which we have been used to, as each carries a separate cost. It was discussed whether we could come to an arrangement with SC to pay for a package rather than the current piecemeal system. SM will draft a communication to this effect and we will discuss this further at the next committee meeting.

**NEXT MEETING:**

15 Jul 2024 19:30 BST /  43 Main Street

**MEETING CLOSED AT:**

24 Jun 2024 21:45 BST